

DENOMINATIONAL AFFAIRS COMMITTEE CHARTER
(Effective Date: December 17, 1996)

I. NAME AND STATUS: Denominational Affairs Committee, a standing committee reporting to the Board of Trustees.

II. GUIDING PRINCIPLES: The participation of this church in the activities of our denomination and our use of its services provide substantial benefit to both parties.

III. PURPOSE OF COMMITTEE: The purpose of the Denominational Affairs Committee is to promote and coordinate the participation of our church in activities of our denomination, the Unitarian Universalist Association, its components, the Joseph Priestley District and the Greater Washington Association of Congregations; and affiliates, such as the Unitarian Universalist Service Committee.

IV. MEMBERSHIP, APPOINTMENTS, AND TERMS OF SERVICE: The committee shall consist of 4 to 10 members appointed by the Committee Chair in consultation with the Volunteer Placement Committee. Each committee member shall serve for a two-year term, renewable without limit.

The Committee Chair will be selected to a two-year term by the Board President in consultation with the Volunteer Placement Committee and presented to the Board for approval per UUCSS Policy II C.

V. FREQUENCY OF MEETINGS: The committee shall have a minimum of three meetings during each year. Decisions shall be made by consensus of those members present.

VI. SPECIFIC TASKS AND REPORTING SCHEDULE:

A. Recommend to the Board a slate of delegates to represent UUCSS at the annual meetings of the Unitarian Universalist Association, the Joseph Priestley District, and the Greater Washington Association of Unitarian Universalist Congregations per UUCSS Policy, Section IV. Inform the delegates as to which issues are likely to be addressed at those meetings.

B. Ensure that UUCSS is represented at monthly meetings of the Greater Washington Association of Unitarian Universalist Congregations and other local area denominational events.

C. Publicize actions of the denomination, refer them to UUCSS committees (Social Action, Adult RE, etc.) for study and/or action, and track such referred items, reporting results back to the denomination, as appropriate.

D. Inform the Board and/or appropriate staff members of the requirements for continued membership in the Unitarian Universalist Association so that those requirements can be met.

E. Prepare an annual budget request which would include as a minimum specific recommendations as to the amount of fair-share assessments the church shall pay to the Unitarian Universalist Association, the Joseph Priestley District, and the Greater Washington Association of Unitarian Universalist Congregations. In addition, the committee may include amounts to cover its expenses and those of the church delegates.

F. Submit a report for the Annual Meeting of the congregation, per UUCSS Policy III B.

G. Present a report at the March Board meeting.

VII. RESOURCES:

A. UUCSS Policies

B. UUA Congregational Handbook

C. UU World

D. General Assembly Notebooks

E. Directories of the Unitarian Universalist Association, the Joseph Priestley District, and the Greater Washington Association of Unitarian Universalist Congregations.