

CHILD CARE COMMITTEE CHARTER  
(Effective Date: August 15, 1995)

I. NAME OF THE COMMITTEE: Child Care Committee

II. GUIDING RATIONALE: As a religious congregation that values inclusivity and diversity, we have a responsibility to ensure that parents in our congregation can participate fully in church activities by providing child care as needed and whenever feasible.

III. PURPOSE OF THE COMMITTEE: To set up and maintain mechanisms whereby the church can responsibly offer child care during adult activities at the church (other than worship services and summer services, which are arranged by the Children and Youth Religious Education Committee and the Worship Services Committee, respectively).

IV. MEMBERSHIP, APPOINTMENTS, AND TERMS OF SERVICE:

- A. The committee shall consist of not fewer than three members,
- B. recruited by the committee,
- C. to serve two-year terms.
- D. The chair of the committee shall be appointed by the Vice President (Programs) and approved by the Board of Trustees.

V. FREQUENCY OF MEETINGS: The committee shall meet at least four times per year to include a meeting in each of the following months: August, October, January, and March. Additional meetings can be scheduled as needed.

VI. SPECIFIC TASKS AND REPORTING SCHEDULE:

- A. Periodically survey the needs of parents for child care.
- B. Develop and maintain policies to promote safety and protect liability (ongoing).
- C. Send a representative to the monthly Program Council meetings.
- D. In November, submit a report of committee activities as part of the Annual Report to the Congregation.
- E. Maintain a list of qualified child care providers (on-going).
- F. Publicize the availability of its services to individuals and committees in the church and encourage their use via the Uniter, Council meetings, announcements at worship, etc. (on-going).
- G. Arrange for the training and orientation of new child care providers (on-going).
- H. Maintain mechanisms and guidelines for the payment of child care providers (on-going).
- I. Oversee the child care to ensure that it is serving the best interests of children (on-going).